

**Free Training Class
Geospatial Metadata Training
For State and Local Government and other GIS data providers
September 2019**

Authoring Geospatial Metadata

This one-day, free course will cover hands-on use of Esri's ArcCatalog ArcGIS metadata editor to create full, standard-compliant records, as well as an overview of why writing metadata is important, and what standard(s) are applicable. It also will provide a brief introduction to NJGIN Core, the metadata requirements for publication to the New Jersey Geographic Information Network.

Users who are trying to transition from other geospatial metadata editors (such as the old ArcCatalog FGDC editor) are welcome. You may bring an existing record to transition and work on during exercise time.

The goals of the course are:

- 1) To prepare Geographic Information System users to create ArcGIS and Federal Geographic Data Committee (FGDC) compliant metadata to document their geospatial records
- 2) To assist GIS users to understand and use the information in geospatial metadata
- 3) To encourage and facilitate geospatial data documentation efforts on ArcGIS Online/Open Data and the newly-updated New Jersey Geographic Information Network.

This course is aimed at state and local government employees who use GIS software, but also is open to NGO staff and volunteers, state and local government vendors, and others, on a space-available basis. Students should have the following background knowledge in order to follow the class: Elementary computer skills and terminology (file organization, copy, paste, mouse operations), exposure to GIS software (expert skills not required), and basic working knowledge of text editing on the computer. Those who have access to GIS software will get the most out of the course.

Course completion document listing education hours will be provided to those who attend and participate.

Preregistration is required.

Friday, September 13, 2019

8:30am – 4pm Authoring Geospatial Metadata with ArcCatalog (one hour lunch on your own at about 12 noon).

Instructors: Daniel Oliva, NJ Department of Environmental Protection, BGIS
Edith Konopka, NJ Office of Information Technology, Office of GIS

Location: NJ OIT 300 Riverview (by Trenton Thunder stadium) (MORE)

Cost: No charge. Seats are limited to 20 people.

Application deadline: September 6, 2019

To apply for the course send a memo containing...

Name/Title

Organization/Division/Bureau

Phone/email

A brief description of any experience you have had in authoring geospatial metadata, including editor used.

Send the memo or questions to...

The NJ Office of GIS

Email : njgin@oit.nj.gov please use subject line Metadata training

Mail: NJOIT-Office of GIS, PO Box 212 Trenton, NJ 08625-0212 Attn: Metadata training

Phone: 609-376-7612

Alternate phone (September only): 609-376-7530

Please allow at least one business day for reply.

Application memos will be acknowledged promptly; more detailed information will be sent out to registered class members via email, starting on September 4. Previously wait-listed registrants will have initial priority.