

# Boundary Task Force Committee Meeting Minutes

Location: NJOIT, 300 Riverview Plaza, 2<sup>nd</sup> Floor, Trenton, NJ 08611

Date: Tuesday, June 7, 2017

Time: 9:00 – 10:30 AM (new meeting time – moving forward)

Attendees: (see “Boundary Task Force Sign-In Sheet” attached)  
Welcome new member: Robert Muska

## Topics of Discussion

### 1. Introductions of Attendees and Opening Comments

- a. Reiterated our purpose and that we are guided by the NJGF bylaws for this task force.
- b. Several items highlighted:
  - Standards from other nearby Northeastern States observed
  - Parcel Standards
  - Map Filing Law Standards
  - Tax Map Standards/Digital Submission Standards
  - Green Acres standards – update – July 2017
  - Subdivision Control Law/ No State Plane requirement

### 2. Open Discussion

- a. The Sub-groups formed at the previous meeting are as follows:

Standards from other nearby states-Pat McDonald

County-Patty Leidner

Green Acres/NJDEP-Sharon Cost

NJDEP-Chris Gould

Surveyors-Pete Borbas

Glossary of terminology-Kevin Zelinsky

NJ Water Supply Authority/requirements for acquisition surveys- Jared Berger

### 3. What is the Plan?

Address common issues pertaining to digital standards submitted previously by the various groups/disciplines. Digital standards to be reviewed at the upcoming meetings.

Some of the issues discussed:

- i. County – digital standards
- ii. Burlington County – Farmland Preservation disclaimer note
- iii. (3) monuments set for every survey required

- iv. Minor Subdivision Map Filing Law
- v. Final Surveys

#### **4. Changes?**

The following suggestions were made and discussed: Include Minor Subdivisions under the Map Filing Law; Third parties are protected under Minor Subdivision Map Filing Laws; No final survey should go to the County from local municipalities; Prepare a letter from the Task Force to the Executive Committee supporting ideas for minor subdivisions to include GIS components. Terminology is an issue and should be detailed. Can/Should time stamped data be collected for field work? Can/Should GIS become survey data? These will go far in educating the private and public sectors as well as support the NJGF by-laws.

#### **5. Conclusion/Action Items**

Our ultimate goal is to formulate consistent standards that will educate the public, GIS, Survey and Engineering communities in the form of white papers and presentation.

#### **6. Next Meeting**

Just a reminder that the Boundary Task Force will be having its next meeting on September 12, 2017 at 9:00 am at the **NJOIT** office (**Moving forward, all meetings will be held at the below address**) located:

**300 Riverview Plaza  
Trenton, NJ 08611**

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